

KIRKLEES COUNCIL(APX3)

AREAS OF RISK THAT ARE CONSIDERED TO BE WITHIN SCOPE OF AUDIT ACTIVITY

Listed below are areas of risk that are considered to be in scope for internal audit activity

These set out the principal areas of risk.

In addition, any location or operation centre should be considered in scope for an occasional visit or review.

KEY CORPORATE SYSTEMS 2026/27

Financial Systems & Controls

Payroll (SAP) Debtors (SAP) Procurement / Creditors (SAP) Council Tax Business Rates Housing Rents (CX)
Part or whole of this activity should be subject to internal audit review each year

Council Tax Reduction Scheme (residual Benefits) Treasury Management Payments for Adult Social Care Payment for Childrens Social Care School Payments Capital Investment
Part or whole of this activity should be subject to internal audit review every 2 – 3 years

Housing Management (CX) Adult Social Care (M) Children's Social care (LL)
Part activity should be subject to internal audit review every 2 – 3 years, although individual client files will not be routinely reviewed

Other control systems (various)
System reviews based on audit topics activity -typical frequency less that every 3 years

Key Corporate Organisation & Business Controls

Code of Corporate Governance Contract Procedure Rules Financial Procedure Rules Contract Management HR Operations Risk Management IT Controls Performance Management Systems Partnership Governance Emergency & Business Continuity Planning Information Security Health & Safety Fraud, Bribery & Corruption Risk Corporate Complaints Whistleblowing
These areas would typically be subject to review-as corporate oversight, or at Directorate /Service level- every 2 or 3 years

Schools

Applies to all community schools.
These areas would typically be subject to review every 3 years-although the current frequency is less to enable limited resource to be allocated elsewhere. Those with a deficit budget or other governance issues will be given priority

PROPOSED AUDIT PLAN 2026/27 Q1/Q2

APX 4

<u>Directorate</u>	<u>Audit</u>	<u>Assurance Type</u>	<u>Notes/ Scope</u>
Public Health & Corporate Resources			
	Direct Debit Income*	Financial	Q1
	National Fraud Initiative 2026/27	Financial & Business	Q2input
	Council Tax Administration	Financial	Q2
	Free School Meals Assessment & Funding	Financial	Q1
	Information Governance Toolkit	Business	Q1
	Civic Silver	Business	Q1 Q2
	Employee Gifts & Hospitality	Business	Q2
	Off Payroll Payments	Business	Q1
Children & Families			
	Commissioning*	Financial	Q2
	Purchasing Cards	Financial	Q2
	Section 17 Support	Financial	Q1
	Primary Schools (4)	Financial	Q1/Q2
Place			
	PPP Schools Contract *	Financial	Q1
	Housing Voids Management *	Financial	Q2
	Sale of Land	Financial	Q1
	Taxi Licensing	Business	Q2
	Urban Traffic Control Repair & Maintenance	Financial	Q2
	Trade Waste	Financial	Q1

	Transport Stores & Procurement	Financial	Q2
	Leaseholder Services Charges	Financial	Q1
Adult & Health			
	Power of Attorney- Pensions & Benefit Income	Financial	Q2
	No Recourse to Public Funds	Financial	Q1
Follow Up audit(s)	As required		
General			
WYCA & other grants	As necessary #		As specified by regime
Investigations	As necessary		Case specific

(*) Items brought forward from 25/26 Plan

PROPOSED AUDIT PLAN 2026/27 Q3 & Q4 PROVISIONAL

(APPX 4A)

<u>Directorate</u>	<u>Audit</u>	<u>Assurance Type</u>	<u>Notes/ Scope</u>
Public Health & Corporate Resources			
	IT service interruption / disaster recovery *	Business	Q4
	National Fraud Initiative 2026/27	Financial & Business	Q3 output
	National Fraud Initiative Single Person Discount	Financial	Q3 Mandatory annual data matching
	Housing Benefit Processing	Financial	Q3
	Treasury Management	Financial	Q3
	Business Rates Administration	Financial	Q4
	Income Management System	Financial	Q3
	Agency Labour Contract management	Financial	Q4
	Kirklees Major Incident Plan	Business	Q4
	Sexual Health Contract Management	Financial	Q3
	Software Licensing	Financial	Q3 provisional
	IT Contract & Supplier Management	Financial	Q3 provisional
Children & Families			
	School Absence*	Business	Q3
	Leaving Care Financial Support	Financial	Q4
	High Schools (2)	Financial	Q4 All Saints & Netherhall
	Primary Schools (2)	Financial	Q3Q4
	Special School Funding & Allocation	Financial	Q3

Place			
	Rent Standard Review	Business	Q4
	Non-domestic Property Repairs & Maintenance	Financial	Q3
	Highway Maintenance	Financial	Q4
	Greenspace Action Team	Business	Q3
	Right to Buy (& Scope for fraud)	Financial	Q4
	Car Parking	Business	Q4
	Property Services Stores	Financial	Q4
	Property Services Materials & Equipment Procurement	Financial	Q3
Adult & Health			
	Child Transition to Adulthood *	Financial	Q3
	Hospital Pathways*	Financial	Q3
	Assessed Client Contributions & recovery	Financial	Q4
	Assessment of Care Need	Financial	Q4
	Better Care Fund @	Financial	Q4
Follow Up audit(s)	As required		
General			
WYCA & other grants	As necessary #		As specified by regime
Investigations	As necessary		Case specific

(*) Items brought forward from 25/26 Plan

(@) There is some uncertainty about how BCF will work in future due to ICB changes

PROPOSED INTERNAL AUDIT PERFORMANCE STANDARDS 2026/27 APX5

<u>Objectives</u>	<u>Performance Measures</u>
IA performance	
Achieve planned audit work as adjusted	80% of planned audits achieved
Achieve each planned audit within budgeted time allowed.	80% of planned work achieved within initial time budget
Delivery of completed audit work	85% of draft reports issued within 10 days of completion of site work
Assurance performance	
Assurance target	Less than 30% of audits as limited assurance
Implementation of Recommendations	More than 90% of fundamental assurance recommendations implemented by agreed date. More than 75% of significant assurance recommendations implemented by agreed date.